

GROUP: AMESBURY CARNIVAL SCHOOL (sample name)
ENTRY: "QUEEN ELEANOR" (sample name)

AMESBURY CARNIVAL PROCESSION - Risk Assessment Template (Please note: this is a template for adaption)

Guidance:

What is a Risk Assessment and why do you have to complete one?

A risk assessment allows you to consider whether you have taken the correct precautions to protect you, participants of your float, float driver, general public and volunteers. The purpose of a risk assessment is to make sure as far as possible that no one or nothing gets hurt or damaged as a result of your entry, participation and actions.

What do I have to do?

You will need to assess your activity and:

1. Identify any hazards/risks: for example- falling from float;
2. Identify who might be at risk example - float participants or general public viewing;
3. Evaluate the specific effects of the hazard example – High winds lead to structures becoming unstable
4. Highlight the measures to minimise risk example – all structures will be adequately weighted and removed in high winds

Things to consider:

We have outlined some of the common hazards that your float entry may present, however these are not exhaustive and are a starting point for you.

- Road worthiness of vehicle. -An electrical install.
- Risk of falling from vehicle. -Risk of Fire
- Generator/s. -How participants sit/stand on float.
- Trip hazards on and around float. -Effect/impact of weather.
- Marshaling and communication -Maneuvering of float.

See our example Assessment below:

Below is an **example risk assessment** you can use for your entry. Simply identify a potential risk and state how you will mitigate this risk. We have added a couple of example lines to get you started, however, **please note it is your responsible to identify the risks for your entry and mitigate as suitably as possible.**

GROUP: AMESBURY CARNIVAL SCHOOL (sample name)
ENTRY: "QUEEN ELEANOR" (sample name)

Event: Amesbury Carnival Procession	Activity: Carnival Float Entry	Reference: XXXX	Completed by: XXXX	Review Date: XXXX
---	--	---------------------------	------------------------------	-----------------------------

No.	Hazards	Possible Effects / Harm	Pre-Control Risk Rating			Existing / Required Controls	Post-Control Risk Rating		
			High	Medium	Low		High	Medium	Low
1	Road worthiness of vehicle	Injury to float participants and spectators		M		Vehicle to have MOT or vehicle checked to be suitably road worthy if agricultural vehicle.			L
2	Participant falling from float	Injury to float participants and spectators		M		Participants will remain seated OR Introduction of perimeter scaffold guard rails (at suitable height) OR fall prevention straps to ensure participants do not fall from vehicle.			L
3	Generator causing fire.	Injury to float participants and spectators		M		Fire extinguisher (in date) carried on float for emergency use. Individual/s suitably aware of location and can operate extinguisher			L

GROUP: AMESBURY CARNIVAL SCHOOL (sample name)

ENTRY: "QUEEN ELEANOR" (sample name)

4	Fire caused by electricians.	Injury to float participants and spectators		M		Electrical cabling installed by suitably competent individual with any hard wire electrical items undertaken by qualified electrician.			L
5	Float maneuvering.	Injury to member of public.		M		Marshals to supervise and escort vehicle for all maneuvering and during procession. Marshals to ensure float/vehicle is safe to travel at all times.			L
6									
7									

GROUP: AMESBURY CARNIVAL SCHOOL (sample name)

ENTRY: "QUEEN ELEANOR" (sample name)

8										
---	--	--	--	--	--	--	--	--	--	--